

STRONCO

EXHIBITOR ORDER FORMS

MODE ACCESSORIES FALL SHOW
Delta Hotel Toronto Airport & Conference Centre
August 11 - 13, 2019



PLEASE FAX, MAIL OR EMAIL YOUR ORDER FORM TO:

1510-B Caterpillar Road, Mississauga ON, L4X 2W9 | T: 905.270.6767 | F: 905.270.6771 | exhibitorservices@stronco.com

Welcome to Stronco!

We are pleased to be appointed Official Service Contractor for **MODE ACCESSORIES FALL SHOW**.

Our goal is to make your exhibiting experience easy, pleasant and an unparalleled success.

Whatever your exhibiting needs, we have the products and services to give you a professional appearance and increased visibility. The following products and services are available for your event:

- **Display Tables & Drapery**
- **Drapery Hardware**
- **Counters, Storage & Display Units**
- **Accessories & Office Furnishing**
- **Chairs, Stools, Tables, Sofas**
- **Exhibit Rentals**
- **Installation & Dismantling Labour**
- **Booth Cleaning**
- **Carpet & Underpadding**
- **Signs & Graphics**
- **Advance Show Receiving**
- **Transportation Services**

Please see the following order forms for more details.

STRONCO EXHIBITOR SERVICES CENTRE

If you require assistance with your exhibiting needs or any of our products and services, please contact our Exhibitor Services Centre at 800-665-2621.

Thank you for your business! We hope you have a successful show.

Payment Policy Information Sheet

DISCOUNT PRICE DEADLINE DATE

To take advantage of discounted pre-show pricing listed on the order forms, we must receive your order and payment by the deadline date specified on the order form.

Orders without payment cannot be processed until payment is received and will be charged the after deadline date prices.

METHOD OF PAYMENT

All orders must be paid in full prior to delivery.

You must complete a **CREDIT CARD AUTHORIZATION FORM** if you are paying by cheque, or ordering any of the following services:

- Material Handling
- Advance Show Receiving
- Installation & Dismantle Labour Services
- In-Booth Forklift Service
- Transportation Services
- Customs Brokerage Services
- Plan to have your representative order services on-site

Payment can be made by Visa, MasterCard, American Express, Cheque or Bank Wire Transfers.

We do not accept cheques on-site.

THIRD PARTY BILLING

If you would like to arrange for an exhibit house or other agent to manage and order services on your behalf, they may make payment arrangements with us. The exhibiting company is ultimately responsible for all charges incurred on their behalf if payment is not made by the third party.

CANCELLATION POLICY

A 70% refund will be allowed on all written cancellations received 7 days prior to show set-up, excluding display rentals and signage.

No refunds will be given on signage and graphics once they are produced.

All claims and discrepancies must be settled prior to show closing. No adjustments or refunds will be given for items cancelled after the stated cancellation period.

Online Ordering Information Sheet



Stronco is pleased to make our online ordering service available for the upcoming:

MODE ACCESSORIES FALL SHOW **Delta Hotel Toronto Airport & Conference Centre** **August 11 - 13, 2019**

To place your order online, view the show schedule or print order forms, go to www.stroncoonline.com.

In order to protect your privacy and restrict access to exhibitors in this event we have assigned the following show code to this event:

Show Code: 492353546

To place online orders, you will be required to enter your Show Code and Booth Number.

If you have not registered on our online ordering system before, you must complete the registration process.

Once you have registered your information in our Online Ordering System you will not be required to register again to place online orders for future events serviced by Stronco.

If you need assistance with our online ordering system, please contact our Exhibitor Services Centre at 800-665-2621.

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Booth Cleaning Form

SHOW	MODE ACCESSORIES FALL SHOW	DEADLINE DATE	July 19, 2019
LOCATION	Delta Hotel Toronto Airport & Conference Centre	SHOW DATES	August 11 - 13, 2019
COMPANY			BOOTH #
ADDRESS			
CITY	PROV / STATE	POSTAL / ZIP	
CONTACT	TITLE	EMAIL	
TEL	EXT	FAX	

RATES - Includes vacuuming and emptying wastebaskets

BOOTH SIZE	BOOTH SIZE (sq ft) (Booth Width X Booth Depth)	# OF DAYS	PRE-SHOW	AFTER DEADLINE	TOTAL
Under - 1000 sq ft. (Minimum \$105)	_____ x _____	_____ days	\$ 0.42	\$ 0.63	\$ _____
1001 - 2500 sq ft.	_____ x _____	_____ days	\$ 0.37	\$ 0.56	\$ _____
2501 - 5000 sq ft.	_____ x _____	_____ days	\$ 0.31	\$ 0.47	\$ _____
5001 sq ft. and over	_____ x _____	_____ days	\$ 0.26	\$ 0.39	\$ _____
Steam Cleaning (Minimum \$130)	_____ x _____	_____ days	\$ 0.52	\$ 0.78	\$ _____
Additional Charges					\$ _____
On-Site Order Charge (Add 35%)					\$ _____

Note: The above rates are based on gross booth area.

Additional charges are applicable for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

Additional exhibit cleaning is available at \$87.00 per hour.

Please list instructions / Special requirements:

ALL ORDERS MUST BE PREPAID IN FULL – ON SITE ORDERS ADD 35%

PAYMENT

Pre-show prices are only applicable if payment is received prior to deadline date

Note: You must complete a credit card authorization form if you are paying by cheque

VISA MC AMEX CHQ

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CARD NUMBER

EXPIRY DATE

SUB TOTAL	
13% HST	
TOTAL	

I have read and understand the Terms & Conditions of my agreement with Stronco

HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS

- No refunds or exchanges on carpet once they are delivered.
- If no colour is indicated, Stronco will make the selection on your behalf.
- Carpet colour is subject to availability.
- All orders must be paid in full 7 days prior to show set-up.
- All prices are for the duration of the show, unless otherwise stated.
- No cheques will be accepted on-site.

- All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. **Pre-show prices are only applicable if payment is received prior to deadline date.**
- If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.
- Refunds will not be given on orders cancelled on-site.
- A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.
- All claims/discrepancies must be settled prior to show closing.

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